

UW Whitewater Police



Code of Appearance		Number: 100.15	No. Pages: 3
Special Instructions:		Date Reviewed: 11/12/2025	Date of Next Review: July 2027
Approved By: Chief Kiederlen	Effective Date: 6/1/2015	Revised Date: 11/12/2025	Revision number: 5

I. Purpose

The purpose of this General Order is to establish specifications, guidelines and procedures for personal grooming standards and for the wearing of uniform items and uniform accessories by sworn and non-sworn staff.

II. Policy

It is the policy of the UW-Whitewater Police Department (UWWPD) to adopt standards of personal grooming and cleanliness and to require all sworn and non-sworn staff to exhibit a professional appearance on-duty, to ensure uniformity in all items worn by staff. These guidelines establish that uniforms and uniform accessories will be kept clean, neat and in proper state of repair.

III. Procedure

- A. Uniforms are supplied by the Department. Items not purchased by the Department are noted with an asterisk (*).
- B. All sworn and non-sworn personnel shall maintain their uniform. Cleaning needing to be done due to a hazardous waste exposure will be conducted by the Department.
- C. The uniform is to be worn as issued, except for necessary alterations to ensure proper fit. No modifications, additions, or deletions of any uniform articles are allowed without permission of the Chief or designee.
- D. Unless instructed otherwise, uniformed sworn staff members are granted discretion as to what uniform shirt, uniform pants, and outerwear to wear.
 1. The police officer patrol uniform includes:
 - a. Department issued navy pants or shorts;
 - b. Department issued navy shirt, long or short sleeve;
 - c. Department issued outside vest carrier and vest panels;
 - d. Department issued jacket;
 - e. Department issued baseball cap;
 - f. Black or navy winter hat or headband*;
 - g. Black undershirt*;

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immediately and must have the necessary equipment at work to do so in a timely manner.

- e. Grooming, sculpted lines, or styling of any kind resulting in an unnatural look are prohibited.
 - f. Supervisors shall ensure compliance with this policy and shall make the initial determination as to what constitutes compliance with this policy. The Chief of Police reserves the final determination of what is and is not compliant with this policy. Employees who are unable to grow facial hair in compliance with this policy shall not be authorized to grow and/or maintain facial hair while in uniform.
3. While on-duty, visible piercings are allowed, as long as they do not diminish the officer's level of professional appearance or interfere with ability to safely and effectively perform assigned duties. Excessive jewelry, as deemed by the Chief or designee, must be removed while on-duty.
 4. Visible tattoos are acceptable unless deemed offensive or excessive by the Chief or designee will be covered from view while on duty.