

# UW Whitewater Police



## Investigation of Past Child Abuse Incidents Reported from Other University Depts

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Special Instructions:

Approved By:  
Chief Kiederlen

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1

### I. Purpose

The purpose of this policy is to establish guidelines for officers to investigate reports of past child abuse claims that are reported to UW-Whitewater Police Department from other university departments.

### II. Policy

It is the policy of UW-Police Department (UWWPD) to treat all claims of child abuse as an active Sensitive Crimes Investigation. Officers will take all information from complainants and then contact the victim to investigate the matter, refer the matter to the appropriate law enforcement agency or offer other services.

### III. Procedure

#### A. Initial Report

1. UWWPD will receive the initial report of a past child abuse incident from any university department, staff member or other people working for or at UW-Whitewater.
2. The officer(s) will get the initial victim's information, any documents that supports the report of abuse or any contact information for the victim.
3. Officer(s) will then determine if a crime has been committed and if the Statute of Limitation is still in effect.

#### B. Follow-Up Investigation

1. Officer(s) will first contact the victim to see if the victim has reported the incident and/or requires any assistance.
2. If the incident occurred in the jurisdiction of UWWPD, the officer(s) will conduct the investigation as trained, including calling in specially trained Sensitive Crime Investigators.

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3. If the victim requests any assistance in reporting an incident that occurred in another jurisdiction, the officer will attempt to determine the jurisdiction in which the crime was committed. The officer will then assist the victim in getting into contact with the appropriate law enforcement agencies.
4. If the victim requests other assistance, such as counseling, the officer will work with the victim in determining if private, county or UW-Whitewater Counseling Services is best suited for assistance for the victim.
5. Officer(s) will then complete a detailed report of the incident for UWWPD files, once the investigation is complete.